



**S.P. MANDALI'S
R. A. PODAR COLLEGE OF COMMERCE & ECONOMICS
MATUNGA -19**

R. A. PODAR COLLEGE ADMISSION ONLINE FORM FILLING PROCEDURE FYJC 2026-2027 .

1. At the end of every admission round, the student who has been admitted on the Government Portal will then receive a text message from MSERP on general messaging (SMS) from the college on the registered mobile number providing the link to fill the **R.A.Podar College Admission form online**. Students will also receive User Name and Password. In the Message students will be provided with a link to fill the form with the help of user name and password provided, the student should fill the form and upload the required documents (PDF format).

Visit the college website – www.rapodar.ac.in

1. Click on Admission Tab press the FYJC admission form and go to the.

Link- <https://enrollonline.co.in/Registration/Apply/RAPJR>

PPT for form filling information:

https://drive.google.com/file/d/1FSa0QBQUTb0-GuzEnYJCau291AwD-LTK/view?usp=drive_link

2. Enter the Username and Password received on your registered mobile number.
3. Fill up the form and CONFIRM the same.
4. Student has to fill his / her own mobile number & Email ID while filling the R.A. Podar College Admission form.
5. Students are advised not to change their mobile number mentioned in the admission form as all messages from the office, teachers and links for lectures and exams and fee payment will be sent on it.
6. Notification about the College Orientation, commencement of lectures etc. will be put up the website and messages will be sent to students on the registered mobile number.
7. All students are requested to check the college website for further instructions.
8. The admission to Bi-focal courses (Office Management, Marketing & Salesmanship) will take place separately as per the instructions from the Dy. Director of education. Please visit the government website to keep yourselves updated as regards to the instructions and procedure for the same.

Following documents are required to be uploaded at time of form filling.

1. Government Admission Form Part I &Part- II.
2. 10th Std marksheet & Passing Certificate (Original) + Two Photocopies
3. Leaving Certificate (Original) + Two Photocopies
4. Original Migration Certificate + Two Photocopies. (Only for Other than Maharashtra State board Students)
5. Aadhar Card (Original) + Two Photocopies
6. Scanned Photo (size 500 kb) and Scanned signature (Student & Parent / Guardian) (size 300 kb) (**Only for uploading in the College form**) **(Pl.Note: Photo in school uniform will not be accepted. Kindly upload latest passport size coloured photograph with white background only.)**

7. Caste certificate and income certificate / Non-creamy Layer Certificate / Receipt for NCL/Undertaking as per requirement (for Reserved Category students only and the necessary undertaking).
8. DSO Certificate for Sports / Defence / Freedom Fighter / Govt. Transfer / Phy. Handicapped should submit relevant supporting documents.
9. Eligibility form (if not submitted at time of original documents submission).
<https://drive.google.com/file/d/1AIBu1tWxe7AHY1J8T6BCJyVmoxjro5-Q/view?usp=drivesdk> .
10. Girls Freeship Form.(Photocopy of Ration card needed.)

NOTE: Kindly note that the documents to be uploaded should be of less than **200 KB**. Students to minimize the size to this before starting the uploading process.

The admission process will be considered as completed only after the submission of the printout of the college admission form as per following schedule.

Date	Time	College Auditorium
04-06-2026	11.00 a.m. to 1.30 p.m.	College Admission Form Submission
05-06-2026	11.00 a.m. to 1.30 p.m.	College Admission Form Submission

Room No G -2 A : Subject allocation for French / German
Room No G – 2 B: Subject allocation for Hindi / Marathi

ONLINE PAYMENT OF COLLEGE FEES

Once the online R. A. Podar College form is submitted, in a day or two, students will receive a link for fee payment on their registered phone number as SMS. The students have to pay the fees as mentioned in the SMS. Take a print out of the receipt and keep with them for further procedure.

फी रिसीट ची प्रिंट आउट काढून विद्यार्थ्यांनी त्यांच्या जवळ ठेवावी पुढील कार्यवाही करिता.

Students who have opted for fee concession under the reserved quota and girls freeship are required to meet Mr.Chandrakant Kamble after college begin.

Find the latest updates on R.A.Podar College website. (www.rapodar.ac.in)

WELCOME TO PODAR COLLEGE.

YOU ARE ENTERING THE TEMPLE OF LEARNING AND become a part of 85 years of LEGACY OF Quality Education.

Registration assistance regarding Online Admission process will be available from 11:00 am to 2:00 pm in the college office. Please contact Counter No. 3.